

The Richland School of Academic Arts



Where Academics & Arts Come *Alive*

**BULLYING-HARASSMENT-INTIMIDATION  
COMPLAINT FORM**

**PLEASE PRINT CLEARLY**

**Name of Complainant:** \_\_\_\_\_ **Date of incident:** \_\_\_\_\_

**Name of alleged student victim:** \_\_\_\_\_

**Name of alleged perpetrator:** \_\_\_\_\_

**Where (exactly) did the incident occur?** \_\_\_\_\_

**What occurred? (Describe in as much detail as possible the circumstances and what happened during the incident). Use an additional sheet if necessary:**

---

---

---

---

**Name of witnesses (if any):** \_\_\_\_\_

Identify and attach copies of evidence, i.e., letters, photos, etc.

**By signing below, I hereby certify that the information listed above is true and accurate. I understand that I must deliver this complaint to the school principal who will conduct the initial investigation. I also understand that I will be subject to discipline and /or penalties for knowingly filing a false complaint.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Person Assisting Complainant**

\_\_\_\_\_  
**Relationship to Complainant**